

IRVINGTON CITY COUNCIL
109 W Caroline St. Irvington, KY 40146
Regular Meeting
MINUTES
October 7, 2024

CALL TO ORDER

Mayor, Charles Douglas Lucas called the Regular Meeting of the Irvington City Council to order at 7:00 pm EDT. Prayer was led by Councilman, Robert Young III followed by the Pledge of Allegiance to the American Flag. Council Members present included: Robert Young III, Karen Kinnison, Donald Board and Charles Poole. Others present included: City Clerk, Sherrie Lawson, City Attorney, Rachel Brown and Ints Kampars with WXBC. Members absent included: Council Members, Rhea Ballman and Billy Snyder.

PRESENTATION: BLUEGRASS ENGINEERING

Paul Reynolds was unable to attend the meeting because he had been there earlier for the meeting pertaining to the development of the Commerce Park Property. The council was informed that Breckinridge Memorial Hospital had finalized the purchase of some property in the park for the building of a new clinic (see attached map for details). Public Works Director, Chris Lucas added that the city would need to provide water to the site at the expense of Breck United. Chris Lucas and Paul Reynolds were working with Breck United on the future development of the park. Paul Reynolds had brought some cost estimates to the morning meeting for Meridith Dubree, Breckinridge County United Executive Director to review. Meridith Dubree left a map of the site with City Clerk, Sherrie Lawson to give to the members. After some explanation, the council discussed annexing the Commerce Park Property on East Highway 60 into the city but no action was taken.

Also, Paul Reynolds had left the Lon Dowell paperwork including Certificate of Engineers, Partial Pay Estimate No. 2, Change Order No. 2 and Exhibit B for KIA totaling \$40,822.99 with City Clerk, Sherrie Lawson for Mayor Charles Lucas to review and sign.

MINUTES: SEPTEMBER 3, 2024

Councilman, Robert Young III made a motion to approve the September 3, 2024 Regular Meeting Minutes as submitted by City Clerk, Sherrie Lawson and Councilman, Donald Board seconded. All members present voting aye, motion carried unanimously.

CITY CLERK/TREASURER REPORTS

City Clerk/Treasurer, Sherrie Lawson presented the Treasurer's September Financial Report for the Council's review (See attachment for details).

City Clerk/Treasurer, Sherrie Lawson reported a total Meade Co RECC Collections for September of \$40,358.34. There were 0 City Stickers sold for a total of 264 (Oct-Sept) for the year and 1 Business License renewals, Dollar General and 2 new Business License applications J's Fired Up-n-Smokin and White Oak Construction. A total of 73 (Oct-Sept) Business Licenses were sold for the year.

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Overtime Report: September Total 69:03

Office Staff 0 hours, Operation/Maintenance 15:93 hours, Waste/Water 6:1 hours and Police Department 47 hours.

City Clerk, Sherrie Lawson added that Assistant Clerk, Kristie Taul had received her Kentucky League of Cities Level II Award: Excellence in City Governance; and we were all very proud of her accomplishment. (See attachment for details)

BUSINESS LICENSE APPROVAL

Councilman, Donald Board moved to approve the new Business Licenses: J's Fired Up-n-Smokin and White Oak Construction and Councilwoman, Karen Kinnison seconded. Motion carried with all Members present voting aye.

PUBLIC WORKS DIRECTOR REPORT

Public Works Director, Chris Lucas explained that it was work as usual spraying for mosquitos, mowing, weed eating, repairing leaks, collecting samples and maintaining the equipment. He further added that three new services had been connected on Ater Road.

CEDAR HILL CEMETERY

Mayor Lucas reported that two plots had been sold this past month.

POLICE CHIEF REPORT

Assistant Police Chief, Dan McCubbin reported that the police department has answered 154 call this past month.

FIRE DEPARTMENT

After returning from his oversea military duty, Jeremy Hoagland was re-appointed as Fire Chief. Fire Chief, Hoagland stated that the fire department currently had a total of fourteen members and Will French had just joined. French was a certified fire fighter. He had six register to participate in Suicide Preventing training. Engine 44 had received additional maintenance repairs (\$3,529.00) since it was already in the shop for repairs from the accident. Brush truck #12 needed to be reserviced as well. The fire department had a leak in the roof that needed to be repaired before new gutters could be installed. Jeremy Hougland inquired about the insurance claimed that had been file in the last budget cycle before he left on leave. City Clerk, Sherrie Lawson stated that she would look into the matter, but had no knowledge of the claim since she was not employed until October 2023. Lawson suggested that Hoagland get some new quotes on the repairs.

VETERAN'S MEMORIAL

No report was available.

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VANCE SIMMONS PARK

Park Manager, Joe Drake stated that the park needed to be trimmed and mowed. Drake added that he had asked Tom Frymire for the original blueprints of the park several months ago, but had not received them yet. City Clerk, Sherrie Lawson stated that she would see Tom Frymire at Church Sunday and remind him about the plans. Councilman, Donald Board requested that the council advertise for bids on the building of two new 10X20 cinder block dugouts. Mayor Lucas agreed to take care of the advertising,

EVA CARMAN PARK

Park Manager, William Ditto announced the Irvington Auxiliary Club had scheduled a haunted house for Oct. 18th & 19th from 5:00 to 8:00 EDT at the park.

VISITORS REQUEST AND COMMENTS

No visitors had signed up to address the council.

OLD BUSINESS

- A. Speed Bumps: After some discussion, Councilman Donald Board agreed that four way stops at the corner of several city streets would be more cost effective than installing speed bumps. City Attorney, Rachel Brown added that she would check to see if there was an ordinance pertaining to the matter.
- B. City Street Maintenance List: Mayor Lucas explained that a small portion of Ater Heights was in the city limits and needed to be blacked topped. City Clerk, Sherrie Lawson added that the estimate to repair the damages to highway 79 was \$18,670.00 and did not include stripping. This would use most of the CRA Funds for this year. She added that these streets could all be listed on the CPPP Application for approval of funding. The deadline for submission was October 15, 2024 and they were working on the grant. Johnson, Center, North Third and Michelle way was all included on the CPPP application and they would add Ater Heights and HWY 79 before submitting the application.

NEW BUSINESS

- A. New Computers: Mayor Lucas explained that after the first of the year, Windows would no longer support anything below Windows 11. After some discussion, the council agreed to approve the quotes for the purchase and installation of new computers for all departments from IT, LLC. The quotes presented were only for the Police Department and City Hall, but the council agreed to include the other departments' computers as well. Councilman, Robert Young III made a motion to approve the quotes and purchase and installation of new computers for all departments from IT, LLC and Councilman, Donald Board seconded. All members present voting aye.

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- B.** Republic’s 1 Year Contract Extension: Republic requested consideration of the available, contract extension option of (1) year per Section 5, Page 1 of 17 as stated in the agreement. Councilman, Donald Board moved to table Republic’s request and Charles Poole seconded. All member present voted aye. After some discussion, the Mayor and Council agreed to advertise for bids on sanitation services for the city.
- C.** Mayor Lucas explained that the council needed to set the Halloween, Trick or Treating hours. He recommended what had been set in the previous years. Councilwoman, Karen Kinnison moved, seconded by Councilman, Donald Board to set the Trick or Treating hours from 5:00 to 8:00 on October 31.

ANNOUNCEMENTS

- A.** The Veteran’s Service is scheduled for 11:00 am EDT on November 9, 2024 at the Veteran’s Memorial Park in Irvington. Refreshments (drinks and snacks) will be available at the Depot following the service.
- B.** The Boy Scout have scheduled a Flag Retirement Ceremony for November 16th at 4:00 pm EDT at the Eva Carman Park.
- C.** We are now accepting entries for the Christmas Parade which is scheduled for Saturday, November 23, 2024. Santa is schedule to be at the depot from 1:00 to 5:00 pm EDT for pictures. We will have cookies and coco for the children.
- D.** The next Code Enforcement Board meeting is scheduled for November 20th at 6:00 pm EDT at the Irvington City Hall.

ADJOURNMENT

As there was no further business to come before the Council, Councilman Donald Board moved to adjourn this meeting and Councilman Charles Poole seconded. Motion carried by unanimous consent and the meeting was adjourned at approximately 7:41 pm EDT.

CHARLES DOUGLAS LUCAS, MAYOR

ATTEST _____
SHERRIE LAWSON, CITY CLERK/TREASURER